**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 11th November 2024 at 7.00pm

**Parish Councillors Present:** J Higginson

D Hamer

P Fleming J Dean

D Edmondson

**Apologies Received:** S Ayrey

**Also Present:** C Mashiter – Clerk

The meeting opened at 7.00pm

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| **24-119** | **Dispensations and Declarations of Interest**  There were no dispensations or declarations of interest |  |
| **24-120** | **Public Participation.**  An email had been received from Mrs L Molloy regarding bus services as part of Lancashire County Council’s vision for improving bus services across the county and she is willing to promote this. If OPC agree she would be available to attend the January meeting to discuss this. The parish councillors decided that if she wanted to pursue this, it should be done via County not Parish Council but a warning that the last the parish council tried to get a better bus service it resulted in services being withdrawn. Mrs Molloy to be notified of the decision. Awaiting feedback | **Clerk** |
| **24-121** | **Reports from County Councillors –** None |  |
| **24-122** | **Minutes of Previous Meeting**  The minutes of the October meeting, previously circulated, were approved as a true record and signed by Cllr J Higginson – Chairman. |  |
| **24-123** | **Updates and Progress from Previous Meeting**  The cattle grid has been replaced. Matter closed  The refuse bin at S/Pt toilets still not re-placed. Ongoing The clerk had discovered, from attending a County Council meeting, that moving speed signs had to be carried out in collaboration with the police traffic department. As such she expected that no action would be taken any time soon. The matter to be monitored  As it was evident that buses were using Lancaster Road, the clerk had contacted the city council requesting that this road be gritted. There response was that Lancaster Road is a secondary route and gritting would only take place when all primary routes had been gritted or in very adverse weather conditions.  Grit Bins to be inspected and refilling requested.  The bus shelter had been cleaned but was in need of repainting. Cllr D Hamer volunteered to do this when the weather was warmer.  It had been reported that the light was out. Cllr J Higginson offered to renew the lamp.  The ‘Kittley’ gate has been repaired by Cllr D Hamer but he noted that it would soon need more work or replacement  Trailholme Wood fences had been replaced by Mr D Hargreaves  Sunderland Point Toilets, Trailholme Road, Kersey Meadow, the Play Park and the Overton stone all separate agenda items. | **Clerk**  **Clerk**  **Clerk**  **Clerk**  **DH**  **JH** |
| **24-124** | **Governance**  Meeting Dates 2025 - 2nd Monday in the Month as usual  Jan 13th  Feb 10th  Mar 10th  Apr 14th  May 12th  June 9th July 14th  Aug 11th  Sept 8th  Oct 13th  Nov 10th  Dec 8th. Commencing at 7pm. All dates were agreed. J Dean will book.  Finance Policy Ongoing. | **Clerk** |
| **24-125** | **Finance**  Half year accounts had been audited and signed off.  2025/26 Budget figures were discussed but no decision was made on the level of precept. Ongoing.  Costs for repairs to the play park had been received from Lancaster City Council but included two items that were not now needed. The clerk was instructed to get a price for these two items, the value of which to be deducted before accepting the quote. | **Clerk**  **Clerk** |
| **24-126** | **Payments**  **Cheques** Clerk **263.90**  Salary 311.00  PAYE **-** 62.20  248.80  Vodafone 15.10  12.58  + 2.52 vat  Lancaster City Council **498.38**  Mowing  415.32  + 83.06  Aqua Bright **72.00**  Bus Shelter Cleaning  60.00  + 12.00 vat  RNLI Donation **250.00**  NWAA Donation **250.00**  RBL Donation **50.00**  **D/Ds**  E-On Next S/Pt toilets  **30.03**  28.60  + 1.43 vat  Waterplus S/Pt toilets **19.00**  **Card** Post Office Stamps  J Dean activation **6.80**  Defib Shop - Church Pads **186.00**  155.00  + 31.00 vat  Co Op Stamps  J Higginson activation **6.20**  **On Line** HMRC -PAYE **62.20**  **TOTAL PAYABLE £1694.51** | **Clerk** |
| **24-127** | **Training**  The clerk had logged into an HMRC webinar on Trivial Payments and joined the Lancashire County Council Councillors and Clerks Annual Meeting. Slides from the presentation were available |  |
| **24-128** | **Planning**  24/00880/FUL Erection of a storage building for Overton  Bowling Club for Christine Mashiter on behalf of the Parish  Council. On objections. | **Clerk** |
| **24-128** | **Parish Matters**  A Christmas tree to be ordered from Crabtrees at Lupton 12-14ft.  Tree to be delivered in the last week of November in time for decorating for the light up on Friday 29th November, 7pm for 7.30pm  Scout Group to be asked to provided refreshments  Rachel - Team Reece has been asked to perform the switch on. Agreed with Cllr J Dean  Love Clean Streets –  Ref 4375421 Pot hole on Lades Bridge has been reported and mended but another hole has been seen. To be reported.  Ref 4375608 Leaning Tree on Chapel Lane has been reported and notified as completed.  Ref 4375619 Missing Chevron signs on Downeyfield Road reported for Mr Birkett. Completed  Sunderland Point Toilets. Estimate for solar panels from E-on Next £4807 +vat. Environment Agency say of septic tank is working there is no need to replace it with a Bio Disc, the size of which would be dependent on the usage. Prices are from £3000 + vat. Present operating costs for utilities are in the region of £700 p.a. If we purchased it would ensure that the toilet block would not be closed but neither would we get the variable grant from the council for maintenance. After due consideration is was agreed that the clerk make a formal offer to buy the toilet block with the freehold for a nominal sum of £1.  Play Park – We may have ‘permitted development rights’ and therefore not need full planning permission. Cllr J Higginson to log into a Spacehive fund raising meeting on November 26th to see if there are any funds readily available for the development of a ball park.  Clerk to pursue planning/ situation when we have some more information form the Spacehive meeting. Ongoing.  Mrs Tyrell’s fence repair pending alterations to play park.  Kersey Meadow. No money has been received following our generous offer but the horses have been removed. The latest update from the Preston’s, as of today’s date, is that the container is nearly emptied and it should be finished by Sunday the 17th. Further debate on the matter took place and it was decided that as it was apparent we were not going to receive any monies and a court action wouldn’t make any difference, to bring the matter to a conclusion we would instruct Northcote’s not to issue any court proceedings and consider the matter closed.  We would wait for the Preston’s to clear the field, then get some advice as to the condition of the field, then make a decision as to it’s the future. Ongoing  The ‘Overton Stone’ . Tony Holmes will engrave the stone , the cost being in the region of £200 but the stone will have to be transported to his workshop. It is proposed that the inscription will state Welcome to Overton.  Overton Flag Ongoing  Trailholme Wood. Plans on hold. Ongoing  Nothing has been received from the land registry with regard to the land on Trailholme Road. Ongoing | **Clerk**  **JH**  **Clerk**  **Clerk**  **Clerk**  **JH**  **Clerk**  **JH**  **Clerk**  **DE**  **Clerk** |
| **24-129** | **Correspondence**  Be A Councillor – correspondence relating to next years county council elections. Poster to be put on Notice Board  Lancashire Safeguarding Adults Week - Age Concern Dementia booklets to be ordered and put in the Memorial Hall leaflet rack  For Clerks and Councillors – Love to Ride Week – Winter Wheelers. No Interest.  EV Charging points – rural charging have been notified that we do not have a premises to do this.  An update had been received from the Sunderland Point Heritage Trustees. Work was well underway and events for the spring were being planned  **Date of Next Meeting, Monday 9th December 2024 at 7pm in the Supper Room, Overton Memorial Hall** | **Clerk**  **Clerk** |